

## **MAN Showcase Technical Manager**

**Background:** Manitoba Showcase is an annual event providing an opportunity for performing artists/organizations to 'audition' for community presenters looking to book touring artists into their communities. Produced by Manitoba Arts Network (MAN) it is one of several similar showcase events across the country. By its nature, it is a high-pressure environment as artists perform to convince presenters that they should book their show.

**Touring artists:** artists prepared to and interested in bringing their art to communities beyond the larger centres.

**Presenters:** a mix of volunteers and professionals committed to bringing performing artists into their communities.

**Manitoba Arts Network:** a regional network working with community presenters.

**Position:** This is a new contract position with the bulk of the work during the Manitoba Showcase the weekend of October 27 to 29, 2023. It is anticipated that hours will be no less than 24 hours and no more than 32. The weekend of the Showcase will be intense. The successful candidate will report to the Showcase Manager. Although often compared to a festival situation, the environment is more like an old-time vaudeville show with dance following 5-piece band, to a theatre piece with set – all accomplished in minutes.

**Objective:** To work closely with the Showcase Manager to understand the technical requirements of the showcasing artists, and to communicate this information to the host theatre crew. To help develop and manage both rehearsal and performance schedules. To be present during all showcases and overseeing changeovers so that they are efficient and correct.

### **Requirements/Skills:**

- Be a great leader
- Logistical skills
- Customer Service
- Excellent communications skills (written & verbal)
- Highly organized and good plan management skills
- Detail oriented

### **Assets:**

- The ability to work with a variety of individuals
- Time management
- Understanding of general technical sound and lighting requirements

### **Responsibilities:**

- Assist in developing a production schedule
- Keep to production schedule
- Liaise with venue technical crew
- Run technical and performance times efficiently
- Keep Showcase Manager informed of any challenges
- Represent Manitoba Showcase
- During performances to be Stage Manager including overseeing each changeover
- Make certain stage crew knows what their role is during each changeover